



2023-24 Extended Care Program

The Extended Care Program includes a Before-School component and an After-School component. The Before-School program runs from 7:00 a.m. until 7:25 a.m. The After-School component is comprised of Tier I (3:00 p.m. until 4:00 p.m.) and Tier II (3:00 p.m. until 5:30 pm). To participate in the Extended Care Program, the student must be registered. Registration forms should be submitted to the school office accompanied by a check or money order in the amount of \$50 per student, made payable to Sacred Heart of Jesus School or may be submitted electronically by sending the completed form(s) via LArnett@SacredHeartBR.com. Once the application is received electronically, the registration fee will be added to the family's account for online payment by credit card or bank draft. A statement will be sent once the charge is available for payment. Registration due date is Friday, July 28th.

Extended Care Per Student Program fees:	Registration	\$50 (one-time)
	Before-School Care (Full-time)	\$60 (monthly)
	Before-School Care (Part-time) <i>(After five (5) part-time days for the calendar month, parents are invoiced the full-time fee for the month.)</i>	\$10 (daily - up to 5 days per month)
	After-School Care (Full-time, Tier I) <i>(August—May, 2:45 pm—4 pm)</i>	\$65 (monthly)
	After-School Care (Full-time, Tier II) <i>(August—May, 2:45 pm—5:30 pm)</i>	\$165 (monthly)
	After-School Care (Part-time, Tier II) <i>(After five (5) part-time days for the calendar month, parents are invoiced the full-time fee for that month)</i>	\$20 (daily - up to 5 days per month)

Before & After-School fees for full-time participants are to be paid monthly from August through May, for a total of ten equal payments. Fees are due on the first day of each month with the first payment due on August 1st. Part-time users will be sent a statement following the close of the month. Delinquent balances will be assessed a \$10.00 late fee.

Before & After-School fees may be paid online by credit card or bank draft via parent accounts on FACTS or by check. Please make checks payable to Sacred Heart of Jesus School and return payment to school office in an envelope labeled "Extended Care." Multiple participants may be paid on the same check. For assistance with identifying payments, please mark your checks with your child's name and grade.

Students who plan to use the Before-School and After-School program on a part-time basis, including students participating in extra-curricular activities after school, must be registered and pay the registration fee. Students using the program for five (5) part-time days during the calendar month will automatically be invoiced the full-time fee for the month. Students registered part-time who have been assessed the full-time rate for three (3) months will automatically be transferred to full-time status.

Students not picked up by their designated After-School end time, (4 p.m. for Tier I and 5:30 p.m. for Tier II) will be charged \$1 per child for every minute the child remains. After five late pick-ups, each child will be charged \$2 per minute.

Students not registered in the program and not picked up in the afternoon by 3:05 p.m. will be brought to After-School and charged the \$50 registration fee and \$20 per day fee.

The After-School telephone number (225.802.5399) is answered from 3:00 p.m. until 5:30 p.m. only.

Contact the school office (225.383.7481) with any questions.



2023-24 Extended Care Registration

Name of Child/Children to be enrolled _____

2023-24 Grade Level _____

Address: _____

City: _____ Zip: _____

Home Phone: _____

Mom's Name _____ Work Phone _____ Cell Phone: _____

Dad's Name _____ Work Phone _____ Cell Phone: _____

Emergency Contact (If numbers listed above are not answered)

Name: _____ Phone: _____

Before-School Program

Please check appropriate box

_____ Full-time
 7:00—7:25 a.m.

_____ Part-time (maximum of 5 days per
 calendar month)

_____ Approximate time of morning arrival

*Students enrolled in the Before-School Program should report to
 the cafeteria.*

After-School Program

Please check appropriate box

_____ Tier I (Full-time)
 3:00—4:00 p.m.

_____ Tier II (Full-time)
 3:00—5:30 p.m.

_____ Part-time (maximum of 5 days per
 calendar month)
 3:00—5:30 p.m.

Person usually picking up student(s):

REGISTRATION FEE:

\$50 per student (Registration fee is payable by check or money order to Sacred Heart of Jesus School and must accompany registration form. Registration may also be submitted electronically by sending the completed form via larnett@sacredheartbr.com. Once the registration form is received electronically, the registration fee will be added to the family's account for online payment by credit card or bank draft. A statement will be sent once the charge is available for payment)

BEFORE-SCHOOL FEES:

PART-TIME

\$60 per month/per child for ten months (7:00—7:25 a.m.)

FULL-TIME

\$10 per day/per child (maximum of 5 days per calendar month)

(After 5 part-time days for the calendar month, parents are invoiced the full-time rate for the month.)

AFTER-SCHOOL FEES:

TIER I

\$65 per month/per child for ten months 3:00—4:00 p.m.)

TIER II

\$165 per month/per child for ten months (3:00—5:30 p.m.)

PART-TIME

\$20 per day/per child (maximum of 5 days per calendar month)

(After 5 part-time days for the calendar month, parents are invoiced a full-time Tier II fee for the month.)