



## SACRED HEART OF JESUS SCHOOL

### 2018-2019 ONLINE APPLICATION INSTRUCTIONS

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#### **How to Apply**

Applying is easy using our online application. Online application simplifies submission and provides parents a tool for tracking online the status of their admission after their application has been submitted. A non-refundable fee of \$125 must be submitted with each application. An online application form must be completed for each student seeking admission to Sacred Heart of Jesus, including siblings of current students. Please note that there is a specific application for those students applying to our Pre-Kindergarten program.

#### **Create an Online Application**

To access the online application process, visit the Sacred Heart of Jesus website ([www.sacredheartbr.com](http://www.sacredheartbr.com)) and select the link from the homepage. Once there, create an account, then log in to your account and begin a new student application for your child. You will be able to print your completed application and will have the flexibility to log in and out of your account, track your child's admission status, and monitor the receipt of supplemental documents.

#### **Important Supportive Information**

- Copy of the child's Certified Birth Certificate with complete birth certificate number displayed
- Copy of Baptismal Certificate if the student is Catholic
- Copy of current, completed Immunization Record (*Department of Health Requirement*)
- Copy of the student's final report card from last year AND a copy of the most recent report card
- Copy of the results of any previous standardized testing
- Copy of any educational evaluation results and recommendations
- Copy of the child's Social Security Card

#### **Application Timeline**

- Submit the completed application, required additional information, and the \$125 application fee online by Wednesday, January 31, 2018.
- New applicant screening will be held on Saturday, February 3, 2018.
- Parents will be notified by mail regarding the status of their application February 19-23, 2018.

We appreciate your interest and hope to assist you any way we can. If you have questions, please feel free to contact us at 225.383.7481.

*Sacred Heart of Jesus School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Sacred Heart of Jesus School does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.*